21 JAN 1977

MEMORANDUM FOR: Deputy Director for Administration

FROM : Robert W. Gambino

Director of Security

SUBJECT : Office of Security Significant Activities -

Week of 14 January 1977

REFERENCE: DDA Administrative Instruction No. 74-5

1. This memorandum is for information only.

- 2. The activities of the Office of Security during the week of 14 20 January 1977 were highlighted by the following items:
- a. On 17 and 18 January, security support was provided the DCI in connection with appearances before the Senate Appropriations Committee and the Senate Foreign Relations Committee.
- b. On 18 January, at the request of the Office of Communications, an Office member met with representatives of the Office of Communications and the Directorate for Operations to discuss security aspects of the planned consolidation of the Special Signal Center and the Cable Secretariat. This meeting addressed controls needed to preclude distribution of sensitive compartmented traffic to unapproved, nonindoctrinated personnel or offices.

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d. On 19 January, an Office of Security member accompanied representatives of GSA and the National Archives to Flint, Michigan to assist in final storage arrangements for Mr. Ford's "Presidential Papers".

OS 7 0268 E2 IMPDET CL BY 013744 e. An Office of Security representative who has been on TDY assignment in Plains, Georgia, providing security support during the transitional period, began preparations on 19 January to return to Headquarters. His final activities will include disposition of the classified material used by President Carter during the period of transition.

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f. Among Office of Security representatives currently in a TDY status overseas are one officer in continuing his protective support to the Chief of Station, and another

ther facility in developing physical security

measures for non-duty hours.

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Robert W. Gambino

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